

JAMDAGNI PUBLIC SCHOOL
 SYLLABUS BREAK-UP- SESSION 2024-25
 CLASS: VII SUBJECT :COMPUTER
 BOOK - GATEWAY TO COMPUTER

	PRE – MID TERM			
S.No.	CHAPTER	SUB TOPICS	PERIOD	DATE / TIME
1.	CHAPTER 1: ARCHITECTURE OF COMPUTER	1.1 Block Diagram	1	15/04/2024 To 28/04/2024
		1.2 Memory Unit	2	
		1.3 Storage Capacity	1	
2.	CHAPTER 3: INSERTING PICTURES IN MS WORD 2007	3.1 Text Wrapping	2	30/04/2024 To 06/05/2024
		3.2 Grouping Images	2	
MID TERM				
1.	CHAPTER 2: CLASSIFICATION OF COMPUTER AND PROGRAMMING LANGUAGE	2.1 Classification on the basis of size and speed	2	05/07/2024 To 16/07/2024
		2.2 Classification on the basis of data processing	2	
		2.3 Computer Programming Languages	2	
2.	CHAPTER 4: PARAGRAPH FORMATTING IN MS WORD 2007	4.1 Line And Paragraph Spacing	2	18/07/2024 To 29/07/2024
		4.2 Applying Bullets and Numbering	2	
3.	CHAPTER 5: WORKING WITH PAGES IN MS WORD 2007	5.1 Views of MS Word 2007	2	30/07/2024 To 12/08/2024
		5.2 Split Window	2	
		5.3 Inserting Header and Footer	2	
		5.4 Inserting watermark	2	
4.	CHAPTER 6: ADVANCED FEATURE OF MS EXCEL 2007	6.1 Chart	2	15/08/2024 To 28/08/2024
		6.2 Categories of Chart	2	
		6.3 Changing Chart Data	2	
		6.4 Changing Axes and Gridlines	2	
	CHAPTER 1: ARCHITECTURE OF	Block Diagram		Pervious Chapter
		Memory Unit		

	COMPUTER	Storage Capacity		
	CHAPTER 3: INSERTING PICTURES IN MS WORD 2007	Text Wrapping		Pervious Chapter
		Grouping Images		
POST MID TERM				
1.	CHAPTER 10: DATABASE CONCEPTS	10.1 Data and Information	2	01/10/2024 To 12/10/2024
		10.2 Advantages and Disadvantages of Database	2	
		10.3 Types of Database	2	
		10.4 DBMS and RDBMS	3	
2.	CHAPTER 8: INSERTING OBJECTS IN PRESENTATION	8.1 Inserting Word art	1	13/10/2024 To 21/10/2024
		8.2 Inserting Movies	1	
		8.3 Inserting Smart Art	1	
3.	CHAPTER7: USING FORMULAS AND FUNCTIONS IN MS EXCEL 2007	7.1 Formulas	2	25/10/2024 To 05/11/2024
		7.2 Functions in MS Excel	1	
		7.3 Types of Cell Referencing used in formulas	3	
	CHAPTER 2: CLASSIFICATION OF COMPUTER AND PROGRAMMING LANGUAGE	2.1 Classification on the basis of size and speed		Pervious Chapter
		2.2 Classification on the basis of data processing		
		2.3 Computer Programming Languages		

ANNUAL EXAMINATION				
1.	CHAPTER 9: APPLYING THEMES , ANIMATION AND TRANSITION TO SLIDES	9.1 Customize and Modify Theme	2	06/11/2024 To 11/11/2024
		9.2 Formatting Slide Background	2	
		9.3 Adding Animations to Slides	2	
		9.4 Custom Animation	1	
2.	CHAPTER 11: OVERVIEW OF MS ACCESS 2007	11.1 Components of Access 2007 window	2	12/11/2024 To 18/11/2024
		11.2 Saving a Table	1	
		11.3 Closing a Table and Database	1	

3.	CHAPTER 12: INTRODUCTION TO DTP AND PAGEMAKER	12.1 Frames	2	19/11/2024 To 25/11/2024
		12.2 Adobe Page Maker	2	
		12.3 Tools of Page Maker	2	
4.	CHAPTER 13: INTRODUCTION TO COREL DRAW	13.1 Corel Draw	2	26/11/2024 To 30/11/2024
		13.2 Components of Corel Draw Window	3	
		13.3 Tools of Corel Draw	3	
	CHAPTER 1: ARCHITECTURE OF COMPUTER	1.4 Block Diagram		Pervious Chapters
		1.5 Memory Unit		
		1.6 Storage Capacity		
	CHAPTER 2: CLASSIFICATION OF COMPUTER AND PROGRAMMING LANGUAGE	2.1 Classification on the basis of size and speed		Pervious Chapters
		2.2 Classification on the basis of data processing		
		2.3 Computer Programming Languages		
	CHAPTER 4: PARAGRAPH FORMATTING IN MS WORD 2007	4.1 Line And Paragraph Spacing		Pervious Chapters
		4.2 Applying Bullets and Numbering		Pervious Chapter
	CHAPTER 10: DATABASE CONCEPTS	10.1 Data and Information		Pervious Chapters
		10.2 Advantages and Disadvantages of Database		
		10.3 Types of Database		
		10.4 DBMS and RDBMS		
	CHAPTER7: USING FORMULAS AND FUNCTIONS IN MS EXCEL 2007	7.1 Formulas		Pervious Chapters
		7.2 Functions in MS Excel		
		7.3 Types of Cell Referencing used in formulas		

TEST EXAM	SYLLABUS	DATE
Pre Mid Term	CHAPTER 1: ARCHITECTURE OF COMPUTER	26/06/2024
	CHAPTER 3: INSERTING PICTURES IN MS WORD 2007	

Mid Term	CHAPTER 2: CLASSIFICATION OF COMPUTER AND PROGRAMMING LANGUAGE	12/09/2024
	CHAPTER 4: PARAGRAPH FORMATTING IN MS WORD 2007	
	CHAPTER 5: WORKING WITH PAGES IN MS WORD 2007	
	CHAPTER 6: ADVANCED FEATURE OF MS EXCEL 2007	
Post Mid Term	CHAPTER 10: DATABASE CONCEPTS	05/12/2024
	CHAPTER 8: INSERTING OBJECTS IN PRESENTATION	
	CHAPTER7: USING FORMULAS AND FUNCTIONS IN MS EXCEL 2007	
ANNUAL EXAMINATION	WHOLR SYLLABUS	